

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Dean of Students

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Wednesday, July 11, 2018

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Wednesday, July 11, 2018, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, superintendent of schools

Old Business:

- Teacher Handbook—The committee reviewed the teacher handbook once again. The handbook will be moved to the board as a development topic to receive feedback from the full board in regards to certain areas within the handbook.
- Coaching Handbook—The committee reviewed the final update of the handbook. The board will have the handbook as an agenda item at the July board meeting.

New Business:

- Support Staff Handbook—Mrs. Cramer made one minor update in the handbook and will have it as an agenda item in July for approval.
- Staffing 2018-2019—Positions open—Food Service, Custodial—Mrs. Cramer updated the committee on the food service openings in the district. She also updated the committee on the custodial openings within the district.
- Support Staff Positions—Hiring three individuals—Mrs. Cramer will bring three individuals to the board that will be hired as instructional support for students.
- Superintendent Contract 2018-2019—Mrs. Cramer updated the committee on the language adjustment that the board will decide on for the Superintendent contract for 2018-2019.
- Teacher Contracts 2018-2019—Mrs. Cramer updated the committee on the teacher contracts that will be ready for dispersal after approval in July. Mrs. Cramer updated that new calculations will be provided to the board for all teaching positions.
- 2018-2019 Athletic Passes—Mrs. Cramer discussed with the committee the idea of creating a different type of athletic pass than what has been used in the past. The committee discussed the options and will look for board guidance.
- Policy Review—NEOLA policy updates—The committee reviewed the updates to the policies and they will go to the full board for first reading in July.
- School Fees 2018-2019—The board reviewed the school fees for each building.
- JHE Student Handbook—The committee reviewed the handbook changes.
- Jr./Sr. High Student Handbook—The committee reviewed the handbook changes.
- Kids Club Handbook—The handbook was updated with dates only, all other areas will remain the same. The committee reviewed the information.
- Annual Notices—The committee reviewed the annual notices for the district.